

## Registration - Africa Independents Forum 2017

**Registration:** [info.africa@ite-events.com](mailto:info.africa@ite-events.com)

Conference fee includes participation to the **16<sup>th</sup> Annual Africa Independents Forum**, Wednesday-Thursday inclusive: online presentations post event, refreshments, luncheons and reception. Registration fee excludes separate bookable PetroAfricanus Dinner and Global Women Petroleum & Energy Luncheon. Travel & accommodation costs not included.

REGISTRATION FEES 2017	Pricing	Qty
Delegate Fee: Standard Rate	£ 1,495 + 20% UK VAT	<input type="text"/>
79 <sup>th</sup> PetroAfricanus Dinner <i>No discounts applicable</i>	£ 139 + 20% UK VAT	<input type="text"/>
8 <sup>th</sup> Global Women Petroleum & Energy Luncheon <i>No discounts applicable</i>	£ 100 + 20% UK VAT	<input type="text"/>
<b>Sub-total amount:</b>		
<b>Total amount with VAT:</b>		

• **Discount:** -10% for group bookings of 3 delegates or more

DETAILS			
Title			
Name			
Surname/Family Name			
Position			
Company			
Address			
City		Zip-Code	
Country			
Tel			
E-mail			
VAT number			
Accountant/Secretary			
E-mail/Tel			
<input type="checkbox"/> Require Visa Invitation Letter		<input type="checkbox"/> Require Accommodation Booking List	

**Contact:**

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[www.africa-independentsforum.com](http://www.africa-independentsforum.com)  
 Johannesburg: **+27 11 880 7052**  
 London: **+44 207 596 5000**

**ITE GROUP**

105 Salisbury Road  
 London NW6 6RG  
 United Kingdom



**Conference Venue:**

The Waldorf Hilton,  
 London, United Kingdom  
 Aldwych, London WC2B 4DD  
 United Kingdom

## Terms and Conditions

### A. Operation of this Agreement

The Participant (being the applicant set out in the attached form on the reverse of these terms and conditions together forming the "Event Contract") shall be bound by these terms and conditions, the rules and regulations as set out in all documentation which may be supplied to the Participant from time to time ("Rules and Regulations"). The capitalised terms used in these terms and conditions have the same meaning as set out in the accompanying form. No variation to these terms and conditions or the Rules and Regulations is permitted other than where such variation is made in writing and is signed by an authorised official of Africa Oil Week Ltd (AOW Ltd). The Participant acts on its own behalf in respect of its participation in the Event. All representations, warranties, undertakings, covenants, agreements and obligations made, given or entered into in this Event Contract are made, given or entered into by the Participant.

### B. Payment

No Participant shall be permitted access to the Event unless he has paid to AOW Ltd prior to the Event all of the agreed fees as set out in the Event Contract ("Event Fees") on or by the dates specified therein. If any undisputed sum is not paid by the Participant by its due date, then AOW Ltd may charge interest on such sum on a day to day basis from the date payment fell due (or such other date as may be agreed in writing between the parties) to the actual date of payment (both dates inclusive) at the rate of a percent per annum over the base lending rate of Barclays Bank plc.

### C. Discretion to Refuse Entry

If AOW Ltd believes that the Participant will use the Event to advertise or otherwise promote services that AOW Ltd deems to be directly or indirectly in competition with AOW Ltd then AOW Ltd reserves the right, in its absolute discretion, to refuse to allow the Participant to attend the Event. If AOW Ltd exercises this discretion then any monies paid to AOW Ltd by the Participant under this agreement will be repaid in full.

### D. Compliance

In addition to compliance with the Rules and Regulations, at all times during the Event from arrival at the Event venue to leaving the Event venue, Participants must comply with the building and health and safety rules, regulations and guidelines and any other applicable laws and regulations of any and all Government, local authority or other regulatory body and any rules and regulations imposed by the Event venue.

### E. Conduct at the Event

For the duration of the Event Period, Participants agree that they and their employees and agents shall:

- comply with the reasonable instructions of AOW Ltd, its employees, agents and sub-contractors and those of the management of the venue, its employees, agents and sub-contractors whilst at the venue;
- not adopt unusual promotional plans without the approval of the Event Committee;
- not operate in any manner that is or may be objectionable to other Participants and/or to AOW Ltd;
- not advertise or distribute its publications and printed matter at the venue (AOW Ltd reserves the right to prohibit the display or dissemination of any advertisement or publication of any kind in relation to the Event whether or not at the venue, and the Participant shall forthwith withdraw any such advertisement or publication on notification by AOW Ltd);
- not distribute or display any material or product which may be considered by AOW Ltd to be defamatory or offensive or which infringes or may infringe the intellectual property or other proprietary rights of AOW Ltd or any third party;
- comply with all legal requirements relating to the publication of its name and ownership at its place of business;
- not at any time do or say anything, or be associated with anything, any party or any statement, which is, or which is widely reported as being, or which may be considered by AOW Ltd to be detrimental or prejudicial to or to adversely affect the name, image, reputation or business of AOW Ltd or the Event be likely to or bring AOW Ltd into disrepute;

In any event, the Participant hereby agrees to abide by and to ensure that its employees and agents will abide by the Rules and Regulations of the Event provided to the Participant. The Participant will be provided with a copy of the Rules and Regulations at or prior to the Event. The Event opening hours and hours during which Participants have access to the Event venue shall be determined solely by the Event Committee. Admission may be by ticket or identification badge. Identification badges are non transferable and can't be shared between individuals in any circumstances (including by individuals within the same organisation). Each Participant must register for the Event and pay the corresponding registration fee. Photographic ID may be required during the registration process for validation. The decision of AOW Ltd as to any matter of conduct referred to above and generally in relation to the Event shall be final and binding upon the Participant and if the Participant or any of its employees or agents shall fail to comply with this Event Contract or the request of AOW Ltd or any person authorised by it on its behalf AOW Ltd may take whatever steps it deems appropriate to enforce compliance without prejudice to any other right or remedy that may be available to it including without limitation instant termination of the Event Contract between AOW Ltd and the Participant relating to the Event or refuse the Participant and/or such employee or agent entrance to the Event or require such person(s) to remove themselves from the Event. In such circumstances, Participant acknowledges that no refund of any monies paid to AOW Ltd in connection with this Event Contract will be refunded to Participant and such monies will remain the property of AOW Ltd.

### F. Catalogue

None of AOW Ltd, its subsidiaries, employees, agents, sponsors or the Event Committee or the publisher of the Event catalogue will be liable for any errors or omissions in any data or other materials submitted by or on behalf of the Participant or any third party. All data and materials submitted by or on behalf of the Participant shall be the sole responsibility of the Participant.

### G. Cancellation; Postponement; Change of Venue

Should a Participant wish to cancel its participation in the Event it must give notice in writing by email or post to AOW Ltd, such notice shall not be deemed to be given until you have received confirmation of receipt of your notice of cancellation from AOW Ltd as set out below. If such notice is given:

- prior to the Final Payment Date, then AOW Ltd will be entitled to retain the entire Deposit or receive the balance of the Deposit should any monies remain owing; or
- at any time on or after the Final Payment Date, then AOW Ltd will be entitled to retain the entire Event Fee in full or receive the balance of the entire Event Fee in full which has not already been paid

Save as set out above, the Participant will remain liable for the Event Fee in full whether or not the Participant actually participates in the event. AOW Ltd reserves the right to cancel any Participant's booking and should it do so its sole liability shall be to refund all monies paid by that Participant. In no circumstances shall AOW Ltd be liable for any loss (including indirect or consequential loss) or damage suffered by the Participant resulting from such cancellation howsoever the same may be caused. AOW Ltd may at any time, at its sole discretion, cancel, postpone or move the Event to another venue. AOW Ltd will notify the Participant as soon as possible if the Event is cancelled, postponed or moved to another venue. Except where such cancellation is due to a Force Majeure Event (see below), if the Event is cancelled, AOW Ltd will repay to the Participant (without interest) any Fees paid by the Participant to AOW Ltd and the booking will be cancelled. If the Event is postponed or moved to another venue, this Event Contract will remain in force for the new dates and venue provided that the new dates and/or venue are in the reasonable opinion of AOW Ltd appropriate for the Event.

### H. Force Majeure

None of AOW Ltd, its subsidiaries, employees, agents, sponsors or the Event Committee (its "Connected Persons") shall be liable for any loss, damage or delay resulting from acts of war, civil commotion, strikes or lockouts, shortage of labour, default or failure of suppliers, government action, intervention, law or regulation, military activity, act of God, fire, flood or any other circumstances beyond AOW Ltd's reasonable control which shall make it impossible or inadvisable for the Event to be held at all or at the scheduled time and place, and AOW Ltd reserves the right (but is not obliged) to re-schedule the Event at another date and/or at any alternative venue. The Participant acknowledges that AOW Ltd will have sustained damage and loss as a result of the foregoing and hereby waives all claims for damages or compensation in respect of any act or omission of AOW Ltd or any of its Connected Persons as a result of any of the foregoing. In the event of force majeure, no refunds will be made and the monies paid to AOW Ltd as Event Fees or otherwise in connection with the Event shall remain the property of AOW Ltd.

### I. Passport & Visa

AOW Ltd or its Connected Persons shall not be responsible for assisting the Participant with obtaining a passport or a visa for entrance into the country where the Event is to be held. Should a Participant fail to obtain these documents any monies payable in accordance with the Event Contract shall remain owing in full.

### J. Exclusion and Limitation of Liability - IMPORTANT

Neither AOW Ltd nor its Connected Persons shall be liable to the Participant whether in contract, tort (including negligence) or otherwise for indirect or consequential losses; loss of revenue or anticipated revenue; loss of savings or anticipated savings; loss of business opportunity; loss of profits or anticipated profits or loss of wasted expenditure. Neither AOW Ltd nor its Connected Persons shall be liable for any loss or destruction of or damage to any property brought to the Premises by the Participant, its employees, agents or sub-contractors no matter what the cause (including but not limited to negligence by AOW Ltd or its Connected Persons) whether or not security is present at the Event. None of AOW Ltd or its Connected Persons shall in any circumstances be held liable for any loss or damage incurred by the Participant, its employees and agents not arising as a direct result of the wilful or negligent acts or omissions of AOW Ltd or its Connected Persons including, but not limited to those losses or damages arising as a result of:

- any errors or omissions on copy prepared and submitted by a third party in connection with the Event; or
  - any conflicts or misinterpretations arising with the host country, the Event's sponsors, agents or other bodies regarding any and all aspects of the Event which may affect the Participant.
- ITE's total liability to the Participant in respect of all losses arising in connection with the Event whether in contract, tort (including negligence), breach of statutory duty, or otherwise, shall in no circumstances exceed the greater of (a) the amounts paid by Participant to AOW Ltd or (b) £5,000. Notwithstanding the foregoing, nothing in this Agreement shall exclude or restrict any party's liability for (a) fraudulent misrepresentations or (b) death or personal injury resulting from the negligence of that party or its employees, agents or subcontractors while acting in the course of their employment.

### K. Participants Indemnity - IMPORTANT

The Participant shall indemnify and keep indemnified and hold harmless AOW Ltd and its Connected Persons from and against all claims, damages, losses, costs (including all reasonable legal costs), expenses, demands or liabilities resulting from any claim by any third party (including, without limitation, any governmental authority), arising out of the manufacture, production, distribution, handling, advertising, consumption or use of, or otherwise relating to the Participant's products or services. For the avoidance of doubt, any approval by AOW Ltd of any use of any Event name or logo on the Participant's products or other materials supplied by the Participant relates only to the use of the Event name or logo and does not amount to approval of any of the Participant's Products or materials and shall not in any way affect this indemnity. The Participant shall be responsible for all personal injury or damage to or loss or destruction of property (including but not limited to the Event venue) arising and anything permitted, omitted or done thereon or therefrom during the Event that this results from the direct or indirect act or omission of the Participant or any employee, agent or sub-contractors of the Participant or any other person present on the Participant's stand or by any exhibit, machinery or other article or thing of or in the possession of or use of the Participant or any employee, agent or sub-contractor of the Participant. The Participant shall indemnify and keep indemnified and hold harmless AOW Ltd and its Connected Persons in respect of all losses (including consequential losses), damage, costs (including all reasonable legal costs), claims, actions, proceedings, demands and expenses in respect thereof.

### L. General

The Participant expressly acknowledges that no representations, guarantees or assurances - whether oral or in writing - have been made or are to be implied or considered collateral to these terms and conditions (including, in particular but without limitation any statements relating to the potential business which may be generated by the Event). This Event Contract constitutes the entire agreement and understanding of the parties relating to the subject matter of this Event Contract and supersedes any previous agreement or understanding between the parties in relation to such subject matter. If any provision of this Event Contract shall be found by any court or administrative body of competent jurisdiction to be invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this Event Contract which shall remain in full force and effect. The validity, construction and performance of this Event Contract (and any claim, dispute or matter arising under or in connection with it or its enforceability) and any non-contractual obligations arising out of or in connection with it shall be governed by and construed according to English Law. Each party irrevocably submits to the exclusive jurisdiction of the courts of England over any claim, dispute or matter arising under or in connection with this Event Contract or its enforceability or the legal relationships established by this Event Contract (including non-contractual disputes or claims).

### M. Photographs and Recordings

The Participant agrees (and shall procure the agreement of all relevant persons) that its personnel present at the Event and any trade marks, logos or company names displayed at the Event, may be photographed, filmed or sound recorded by AOW Ltd or its Connected Persons for promotional purposes, and irrevocably grants AOW Ltd permission to use such images and recordings for any commercial or non-commercial purpose, in any media, globally and at any time, including in printed publications, presentations, promotional materials, advertisements and websites. The Participant agrees that AOW Ltd may edit the images and recordings as it deems appropriate and confirms it does not object to AOW Ltd storing copies for the above purpose or transferring them globally. The Participant confirms and warrants it is entitled to make the grant of rights set out on behalf of itself, its personnel and shall obtain an identical grant of rights from its invitees to AOW Ltd as set out above. AOW Ltd shall not be liable to the Participant, its personnel or the invitees if the Participant fails to obtain such grant of rights. The Participant shall indemnify and hold harmless AOW Ltd and its Connected Persons from and against any and all losses (including consequential losses), damage, costs (including all reasonable legal costs), claims, actions, proceedings, demands and expenses suffered as a consequence of the Participant failing to obtain the grant of such rights (including without limitation in relation to any claim by any of its personnel or invitees made against AOW Ltd). Participants or its personnel with any queries regarding the use of photographs or recordings, or specific requests in relation to the same, should contact AOW Ltd.

### N. Your Details

AOW Ltd may forward your details to third parties who play an important role in the effective organisation and promotion of the Event, such as media partners; official freight forwarders; official stand builders; agents; event sponsors and affiliate companies. If you do not wish us to forward your details to these carefully selected companies, please tick this box

### O. Application

The application by the Participant for Event Attendance and the agreement of AOW Ltd to such application shall constitute, in consideration of ITE's acceptance of the application, full and final settlement of any claim, demand, invoice, cause of action, pending or threatened action not identified in writing at the present time which the Participant or any of its subsidiaries or parents has or may have against AOW Ltd or any of its subsidiaries or parents arising out of or in connection with or relating to any previous agreement between the parties for the provision of Event Attendance or otherwise arising out of the business relationship between the parties.

### P. Currency

AOW Ltd shall have the right at any time by notice to the Participant to alter the currency in which the Event Fees are payable under this Event Contract to Great British Pounds, US dollars or any other currency in its absolute discretion, with effect from such date (whether past, present or future) as it may determine. The Exchange Rate for the applicable new currency shall be calculated as follows. For the purposes of this Event Contract, "Exchange Rate" shall mean the closing mid-point rate for conversion of the original currency into the new currency on the date of notification by AOW Ltd to the Participant, or if that date is not a business day (being a day which is not a Saturday, a Sunday or a bank or public holiday in England), the first business day after that date, as set out in the London edition of the Financial Times. The following minimum rates in relation to the currency which is not Great British Pounds shall apply for the following such currencies: (1) £1 (1 GBP) to €1,10 (1.10 EUR); and (2) £1 (1 GBP) to \$1,40 (1.40 USD), so that, by way of illustration, the Euro value equivalent for £1 (1 GBP) shall be €1,10 (1.10 EUR).

**IMPORTANT:** Please sign and date below and return to Africa Oil Week Ltd together with your Delegate Registration Contract.

I hereby confirm that I have received and agree to comply by the terms and conditions set out above:

Signed: ..... Date: .....

Print Name: ..... Name of Company: .....

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